

India-UN Fund Project Quarterly Report Template

Project Title: Strengthening FSM's Gender Machinery	
Country: Federated States of Micronesia	Reporting quarter: July-Sept 2022 (Quarter 3)
Project start date (dd/mm/yyyy): July 2020	Project end date (dd/mm/yyyy): 31/12/2023
Implementing Partner: FSM National Government - Department of Health & Social Affairs (DHSS)	
Name & Email of Project Contact Person: NIE: FSM Project Manager - John S. Curley JCurley@fsmhealth.fm; MIE: Patrick Tuimalealiifano (patrick.tuimalealiifano@undp.org) & Elijah Mario (elijah.mario@undp.org)	
Report Reviewed and Submitted by: Merewalesi Laveti (merewalesi.laveti@undp.org)	

Note: Guidance on how to complete this form is provided on the page 5.

1) Key achievements:

- i. What are the major achievements of your project - over the reporting quarter – as planned on the Project document and AWP?

Note: Briefly explain major achievements showing how those achievements contribute(ed) or likely to contribute to project outcomes. Be concise, synoptic and focus on results.

The project document was signed completely by UNDP (MIE) & FSM National Government -Department of Health & Social Affairs (NIE) in last quarter of 2020.

Outcome: Gender Mainstreamed in sectoral plans leading to improvement in gender equality through policy advocacy, income generation and sanitation services contributing to the following project-level output:

There's been a positive progress in project activities achievements/progress on below Project outputs in Quarter 3 of 2022.

Output 1: Adequately resourced national gender machinery to deliver on national, regional and international gender commitments, policies. Legislations and oversight.

Activity 1.2 Short-term statistician has started its activities working remotely starting with the submission of a draft gender statistics report. However, Secretary Samo wants him to come into the country and finish up his work.

Activity 1.3 The Short-term statistician will work on this activity when he come into the country.

Activity 1.4 There is ongoing coordination with the states on their proposed projects and periodic monitoring and evaluation will be follow when projects are being implemented.

Activity 1.5 Workshop with stakeholders, technical and donor partners available in country is still in the pipeline.

Activity 1.6 National gender commission/focal points is still awaiting more line departments designations. The first meeting will be called soon.

Activity 1.7 Pohnpei State had completed a gender equality scholastic basketball game in March and April 2022 and a baseball gender equality game was just started but was delayed when the COVID 19 community transmission was detected on June 19th, 2022. Now, with the country border opened up, Secretary Samo wants a basketball gender equity game to be held in December 2022 in Pohnpei where representative from the states will come to Pohnpei for the game.

Output 2: Enhanced access to technology for implementation and management of community-based income generation and sanitation initiatives

Activity 2.1 Hiring of trainer will start soon as most of the four states' projects are ready.

Activity 2.2 The State of Chuuk through the Chuuk Women Council has submitted its first two projects. Secretary Samo, however, wants so see other women groups aside from the Chuuk Women Council to use whatever balance of the Chuuk share is still available. Not all of the Chuuk share will be used by the Chuuk Women Council.

Activity 2.3 Of the 4 Kosrae state projects, only one has completed the required submission and the other three are still working on required documentations.

Activity 2.4 Pohnpei EPA has completed required documentations now purchase request is with FSM Finance to make payment.

Activity 2.5 Pohnpei Public Utility Corporation is still waiting for vendors to respond to its tenders. Contact person at the PUC assured PM that vendors documents will be shared this very soon.

Activity 2.6 The State of Yap had reworked its initial submission to stay within its allocated amount now its projects have gone down to six with a total cost of 71k.

Activity 2.7 An ideal purification system has been identified and now RFQ has been prepared and ready to be sent out to vendors. Vendor have identified a shipping route and will send shipping cost this week.

*An advance of \$723,039.00 was received and now ready for disbursement.

The following are the latest update on the project activities from July to September:

July:

1/7/22 – Communication on 2nd Quarter 2022 report was received and work on the report initiated.

4/7/22 – Communication with the Pacific Missionary Aviation (PMA) CEO, Mr. Nob Kalau regarding the identified water purification system was initiated and a meeting was set for the 7th of July 2022 but later postponed to July 11th, 2022.

7/7/22 – submission of BTOR for the Chuuk Mission.

11/7/22 – Virtual meeting with Mr. Eduard Limbert (DPhil) from ROM Global.

12/7/22 - Contacted the water purification system company in Germany but no success. I contacted the PMA CEO, Mr. Kalau, to help contact the company and relay our request.

14/7/22– Acting Sec. of DHESA, Mr. Moses Pretrick, call me to join the panel on the interview of the position for the Assistant Secretary of Social Affairs, DHSA.

19/7/22 – Share 2022 2nd Quarterly Report with Elijah. 2022 AWP was signed by the Acting Assistant Sec. of Social Affairs and sent back to Elijah.

20/7/22 – Acting Sec. Moses Pretrick sent out communication on the community-transmission of COVID – 19 which was first detected on July 19th. Follow up communication was sent out to Pohnpei PUC following up on the status of its tenders.

21/7/22 – Join the FSM townhall meeting with the Resident Coordinator on COVID 19 per invitation by Mr. Kevin Petrini.

25/7/22 – Members of my family were tested positive of COVID 19 so I was on home quarantine for 5 days.

27/7/22 – Zoom meeting from home with the UNDP team.

August:

Project activities for the month of August focused mainly on having the first Project Board Meeting, advance fund for the 2022 workplan in country to start expending fund and working with the states to ensure all proposed projects have the required documents ready for procurement processing.

Project Board meeting was scheduled twice but ended up postponed as the India Embassy in the Philippines was not able to send a representative who will be co-chair with the FSM Secretary of Health & Social Affairs. Project Team representative continue communicating with the embassy to designate a representative and set up a date where all can agree on.

Faceform on advance request of \$ 723,036.00 was completed and submitted for approval and processing. The requested amount was based on the 2022 workplan and will need to be expended within a three-month period.

September:

6/9/22, US723k advance processed to FSM IP;

2) Project beneficiaries (beneficiaries, indirect and direct, may be acquired when all projects' documents from all the four states are submitted)

2.1) Direct beneficiaries: *those who receive dedicated support from projects (e.g., recipients of grants, agricultural inputs; users of water facilities, health services, vocational training, etc.).*

Number of people directly received support through South-South trust-fund projects funded by India-UN Fund		
Disaggregation	Actual achievement in reporting quarter	Comments if applicable
Number of male	3,423	4 villages of <i>Kosrae</i> ; 33 recipients of the Pohnpei EPA flush toilets and their families in <i>Pohnpei</i> and all the rural communities without water for the Pohnpei PUC well drilling project; <i>Chuuk</i> Women Council and the communities on the Lagoon islands in Chuuk, the 5 communities' males and females in the state of <i>Yap</i> ; the 12 outer-islands members (both males and females)who will received the 12 water purifications systems; and the 9 high schools and its students who had participated in the March scholastic games and those who will participate in the upcoming December 2022 scholastic equity game in Pohnpei
Number of female	3,333	

2.2) Indirect beneficiaries: *those who do not receive direct support from the project but are still impacted by some activities (e.g., inhabitants of project catchment area who benefit from the projects/initiatives, participants of online workshops/meetings, webinars etc.).*

Number of people indirectly received support through South-South trust-fund projects funded by India-UN Fund		
Disaggregation	Actual achievement in reporting quarter	Comments if applicable
Number of male	49,872	Excluding - 4 villages of <i>Kosrae</i> ; 33 recipients of the Pohnpei EPA flush toilets & their families in Pohnpei and all the rural communities without water for the <i>Pohnpei</i> PUC well drilling project; <i>Chuuk</i> Women Council and the communities on the Lagoon islands in Chuuk, the 5 communities' males and females in the state of <i>Yap</i> ; the 12 outer-islands members (both males and females)who will received the 12 water purifications systems; and the 9 high schools and its students who had participated in the March scholastic games and those who will participate in the upcoming December 2022 scholastic equity game in Pohnpei
Number of female	48,387	

3. South-South cooperation indicators

Indicator	Actual achievement in reporting quarter	Comments if applicable
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Number of examples of good practices in South-South cooperation transferred to developing countries with support by the India-UN Fund project <i>(please attach available documentation or details – as applicable)</i>	-	-
Number of South-South cooperation knowledge exchanges supported/facilitated by the India-UN Fund project <i>(please attach available documentation or details – as applicable)</i>	-	-
Number of evidence-based good practices documented based on the achievements of the India-UN Fund projects <i>(please attach available documentation or details – as applicable)</i>	-	-

3.1 Description of South-South cooperation achievements: *brief explanation on achievements counted and reported against the indicators in section 3 and also explain key actions taken by the project in strengthening South-South cooperation.*

India-UN Fund: 5th Anniversary video production communicated on September 2022 with project manager still working with the sports coordinator who helped them set up the scholastics equality games, and was to be interviewed and same shared with India team.

4) Progress on Project Result Framework indicators¹

Paste your project document's results framework and provide performance data on **indicators**. Provide self-assessed color coding [Red-Amber-Green (RAG)] on the suggested column in line with a RAG 'Traffic Light' rating. Performance data on outcome indicators to be reported only once in a year during annual report.

GREEN	On track – 85%+ progress towards achievement of planned target for the year.
AMBER	At risk – 65-84% progress towards achievement of planned target for the year. Project team needs to identify particular measure(s) to overcome the low performance.
RED	Off track – progress below 65% towards achievement of planned target for the year. If two or more indicators are at risk, this scenario comes under serious concerns, and it should be escalated to the Management. This needs immediate attention with an action plan.

Result statements	Indicators	Baseline	Overall Project Target	Target for Reporting Year	Progress on Reporting Quarter	RAG Rating	Comments on variations
Outcome 1 - Gender Mainstreamed in sectoral plans leading to improvement in gender equality through policy advocacy, income generation and sanitation services							
Output 1: <i>Adequately resourced national gender machinery to deliver on national, regional and international gender commitments, policies. Legislations and oversight</i>	1.1: # staff working at the national gender machinery	1/Yr 2020	2/Yr 2021	2/Yr 2022	Progressed in Qtr-4, 2021 with Project Manager on board. 2 members (<i>Stuard Penias</i> , PM John Curley & Short-term Statiscian) working at the national gender machinery		2 members (<i>Stuard Penias</i> & Gender Project Manager (GPM)-John Curley) working at the national gender machinery
	1.2: # of gender equality legislations drafted and presented to the parliament	0/Yr 2020	1/Yr 2021	2/Yr 2022	0?? Gender Project manager to update before end of month December 2022		In process with states and GPM to further update progress more in Qtr 4 2022
	1.3: % of increase in budget of national gender machinery	0/Yr 2020	30%/Yr 2021	40%/Yr 2022	0?? Gender Project manager to update before Qtr-1, 2023		In process with states and GPM to further update progress more in Qtr

¹ Those rare projects that due to the instruments of the UN Implementing Agency, or the nature of the project, do not have a Results Framework in their Project Documents may skip this section, or partially complete what project managers deem adequate.

							4 2022 & Qtr 1, 2023
	1.4: # of gender policy review organized	1/Yr 2020	2/Yr 2021	1/Yr 2022	0?? Gender Project manager to update before end of month December 2022		In process with states and GPM to further update progress more in Qtr 4 2022
Output 2: Enhanced access to technology for implementation and management of community-based income generation and sanitation initiatives	2.1: # of gender policy briefs on women's economic empowerment & income generation activities undertaken	0/Yr 2020	1/Yr 2021	3/Yr 2022	0?? Gender Project manager to update before end of month October 2022		In process with states and GPM to further update progress more in Qtr 4 2022
	2.2: # of people trained in income generation, water and sanitation improvement initiatives	0/Yr 2020	15/Yr 2022	30/Yr 2022	0?? Gender Project manager to update before end of month November 2022		In process with states and GPM to further update progress more in Qtr 4 2022
	2.3 # of people with increased income and access to clean water and sanitation services	0/Yr 2020	30/Yr 2022	30/Yr 2022	0?? Gender Project manager to update before end of month December 2022		In process with states and GPM to further update progress more in Qtr 4 2022
	2.4: # of water purification systems installed and in operation at the community level	0/Yr 2020	1/Yr 2022	1/Yr 2022	0?? Gender Project manager to update before end of month December 2022		In process with states and GPM to further update progress more in Qtr 4 2022

5) Annual Work Plan (AWP) Activities implementation status – over the reporting period*

	Activity (please list all activities from approved AWP)	Status (not started, on track, delayed, completed)	Brief explanation on implementation status
1.1	Hire project manager to support Chief Social Affairs and gender development officer to implement, manage and monitor gender equality projects	Completed	Hired in Nov 2021 & based in FSM, working closely with IP/DOHSS & UNDP
1.2	Hire short term statistician to assist in measuring and monitoring the realities of the lives of man, women, girls and boys in the FSM.	On Track	Short-term statistician has started its activities working remotely starting with the submission of a draft gender statistics report. However, Secretary Samo wants him to come into the country and finish up his work.
1.3	Development of "Where we stand publication", on gender statistics	Not started	The Short-term statistician will work on this activity when he come into the country
1.4	Coordinate implementation of the projects and conduct periodic monitoring and evaluation.	On Track	There is ongoing coordination with the states on their proposed projects and periodic monitoring and evaluation will be follow when projects are being implemented
1.5	Hold at least 1 workshop with stakeholders, technical and donor partners available in country to support the priority areas form the outcome document from the recent FSM National Women's Conference held in 2018	Delayed	Workshop with stakeholders, technical and donor partners available in country is still in the pipeline.
1.6	Establish the national gender commission/focal points from each line department	Delayed	National gender commission/focal points is still awaiting more line departments designations. The first meeting will be called soon.
1.7	Organize and support at least one gender equality scholastic games for youth to foster national pride and gender equality	Completed	July 2022 - Pohnpei State had completed a gender equality scholastic basketball game in March and April 2022 and a baseball gender equality game was just started but was delayed when the COVID 19 community transmission was detected on June 19 th , 2022. Now, with the country border opened up, Secretary Samo wants a basketball gender equity game to be held in December 2022 in Pohnpei where representative from the states will come to Pohnpei for the game.
2.1	Hiring of trainers to organize Training of Trainers on manufacturing crafts & in consultation with the trainers purchasing of raw materials for women groups, youth groups and disability groups for craft	Delayed	Hiring of trainer will start soon as most of the four states' projects are ready

	related income generation activities in Chuuk, Kosrae, Pohnpei and Yap states		
2.2	Support Chuuk state with equipment, training/cash for workincome generation, value adding, branding and communication of manufactured crafts/income generation activities	Delayed	The State of Chuuk through the Chuuk Women Council has submitted its first two projects. Secretary Samo, however, wants so see other women groups aside from the Chuuk Women Council to use whatever balance of the Chuuk share is still available. Not all of the Chuuk share will be used by the Chuuk Women Council.
2.3	Upgrade Kosrae state water and sanitation infrastructure facilities and support training/cash for work of the beneficiaries	Delayed	Kosrae state is still working on required documentations for its state water and sanitation infrastructure projects.
2.4	Support Pohnpei to procure equipment and transportation for cleaning landfill & waste recycling services and related capacity building trainings/cash for work	On Track	Pohnpei EPA has completed required documentations for its flush toilet facilities and will be among the first projects to be worked on when fund is in country
2.5	Expansion of water supply in Pohnpei to the outer communities who are not currently on the main waterline	Delayed	Pohnpei Public Utility Corporation is still waiting for vendors to respond to its tenders. Contact person at the PUC assured PM that vendors documents will be shared this very soon
2.6	Initiate and complete tenders, evaluate submitted bids and award contracts for income generation activities in Yap state	Delayed	State of Yap had reworked its initial submission to stay within its allocated amount now its projects have gone down to six with a total cost of 71k
2.7	Procure ecological water purification equipment and services	Delayed	An ideal purification system has been identified and now RFQ has been prepared and ready to be sent out to vendors. However, vendor has not been able to respond due to a medical operation.
3.1	Communications & Branding Support	On Track	
3.2	Project Meetings	Delayed	Project Board meeting since August still not eventuated due to unavailability of India High commission team in Phillipines.
3.3	M&E	On track	Despite not all major ground activities have progressed, the weekly-monthly monitoring of project activities progress updates continues from PM on the field to UNDP

**This table should provide a concise cumulative update on each planned AWP activity (around 50 words per activity).*

6) Key priority activities for Next Quarter (3 months)

	Priority Activity	Stakeholders to engage	Remarks <i>(if needed)</i>
2.2	Support Chuuk state with equipment, training/cash for workincome generation, value adding, branding and	Chuuk Women Council	The State of Chuuk through the Chuuk Women Council has submitted its first two projects. Secretary Samo, however, wants so see other women groups aside from the Chuuk Women

	communication of manufactured crafts/income generation activities		Council to use whatever balance of the Chuuk share is still available. Not all of the Chuuk share will be used by the Chuuk Women Council.
2.3	Upgrade Kosrae state water and sanitation infrastructure facilities and support training/cash for work of the beneficiaries	Kosrae state & suppliers	Kosrae state is still working on required documentations for its state water and sanitation infrastructure projects.
2.4	Support Pohnpei to procure equipment and transportation for cleaning landfill & waste recycling services and related capacity building trainings/cash for work	Pohnpei EPA, DOHSS	Pohnpei EPA has completed required documentations for its flush toilet facilities and will be among the first projects to be worked on when fund is in country
2.5	Expansion of water supply in Pohnpei to the outer communities who are not currently on the main waterline	Pohnpei Public Utility Corporation & DOHSS	Pohnpei Public Utility Corporation is still waiting for vendors to respond to its tenders. Contact person at the PUC assured PM that vendors documents will be shared this very soon

7) Risk and Challenges

	Risk/Challenges	Internal/External	Mitigation measures taken or planned
2.2-2.5	Process of funds release delays	Internal	Ensure full & consistent communications on project progress at all levels, partners & UNDP
2.2-2.5	COVID & natural disasters	External	Ensure full & consistent communications on project progress at all levels, partners & UNDP

8) Expenditure status

1. UNDG HACT reporting agencies report through Funding Authorization and Certificate of Expenditures (FACE) Forms. They are welcomed to include a summary financial update to ensure all submissions are reflected during the review;
2. UNEX reporting agencies report through Project Delivery Reports (PDRs). They are welcomed to include a summary financial update, for UNOSSC to track the incoming PDR is properly recorded;
3. UNDP offices may attach a Consolidated Delivery Report (CDR) for the reporting year.

Agencies observing a significant reporting lag between this narrative and the applicable financial report may include comments or clarifications in this section.

Annex:

- 1) Photographs in action
- 2) Human-interest story (at least one)
- 2) *(If any produced during the reporting period)* Project activities reports/description, project publications, meeting/workshop proceedings, steering committee minutes, reports, communications materials, or similar writings.

Guidance to complete the India-UN Fund supported Project Quarterly Report Template

- 1) **Key achievements:** Focus on key achievements during the reporting quarter. Where possible, show how reported achievements link with the project's planned outcomes.
- 2) **Direct and indirect beneficiary of the project:** please count the actual achievements during the reporting quarter.
- 3) please count the number of achievements according to the indicators, and report them against the specific indicators and attach evidence of the actions with the report.
- 3.1) **Description South-South cooperation achievements:** Please, provide a brief explanation on achievements counted and reported against the indicators in section 3 and also explain key actions taken by the project in strengthening South-South cooperation.
- 4) **Progress on project result framework indicators:** Report on performance data against the result framework indicators of your Project. Data should be consistent, credible and verifiable.

Please copy the output statements from the ProDoc in the column 1, copy output indicators from ProDoc in column 2, enter baselines value to each indicator before the project started in column 3, enter overall target value to each indicator as per ProDoc in column 4, enter established annual target value for reporting year in column 5, enter the progress made during the reporting quarter in column 6. Progress should be reported in cumulative manner. In column 7, enter self-assessed **RAG** rating. In column 8, please provide brief comments/reasons if there are variations on target vs performance to any indicators.

Columns 1-5 remain the same through all reporting quarters. In the subsequent quarters, project teams should update only column 6, 7 and 8.

Projects that do not have this level of detailed their results frameworks may simplify to match the design in their project document.

- 5) **Annual Work Plan (AWP) Activities implementation status – is over the reporting period:** Provide an overall status update on the implementation of the AWP in line with the ProDoc. Enter all AWP activities in the column 2, provide status update in column 3 and enter brief narrative on implementation in column 4. Column 2 remains the same through all reporting quarters. In the subsequent quarters, the project team is expected to update column 3 and 4 only.
- 6) **Key priority activities for next quarter:** Please only highlight the priority activities that are planned to be implemented in next quarter (3 months). The provided priority activities should correspond to the AWP and project document.
- 7) **Risk and challenges:** Please list all the identified key risk and challenges of the project in column 2 of the table. In the column 3, please categorize risks/challenges as either external or internal. In column 4, provide the mitigation measures taken or planned by the organization/project.
- 8) **Expenditure status:** Projects implemented by UNDP follow internal financial reporting processes. UN Agencies that have joined the UN Exchange (UNEX) and exchange financial information through the Project Delivery Report (PDR) modality follow the standards of this mechanism. Other UN Agencies report through the UNDG Harmonized Approaches to Cash Transfer (HACT) Funding Authorization and Certificate of Expenditures (FACE) Forms. The respective technical guidance applies.